

# What To Do When Someone Dies – Simple Checklist

## Immediately after a death:

- Contact a doctor (if the death was expected)
- The hospital or care home will guide you if applicable
- Contact a funeral director when you feel ready

## Medical Examiner process:

- Medical records reviewed
- Cause of death confirmed
- Family may be contacted

## Registering the death:

- Wait for paperwork to be sent to the registrar
- Book registration appointment
- Register within 5 days (where possible)

## Documents you may need:

- Full name and address
- Date of birth
- Occupation
- Marriage or civil partnership details

## After registration:

- Receive the green form
- Funeral can now be arranged

## Next steps:

- Begin planning the service
- Choose music, readings, and personal touches
- Speak with your celebrant

If you need support at any stage, you are always welcome to get in touch.

**Jon Matson-Higgins Minister & Celebrant**

01775 580 026 - [jon@JonMatsonHiggins.co.uk](mailto:jon@JonMatsonHiggins.co.uk) - [www.JonMatsonHiggins.co.uk](http://www.JonMatsonHiggins.co.uk)

This document is copyrighted and protected by the UK Copyright Service:  
**Registration Number 283666. © Jon Matson-Higgins Minister & Celebrant**

No part of this document can be copied or shared in accordance with the provisions of the Copyright, Designs and Patents Act 1988. All rights are reserved.